







	<b>Pimpri Chinchwad Education Trust's</b> <b>Pimpri Chinchwad College of Engineering &amp;</b> <b>Research Ravet, Pune</b> <b>IQAC PCCOER</b>	
<b>Academic Year:</b> 2024-25	<b>Minutes of Meeting (MoM)</b>	<b>Term:</b> I

**Meeting Agenda and Point for Discussion**

<b>Minutes of Meeting</b>	<b>DATE:</b> 02/07/2024	<b>TIME:</b> 4.00PM	<b>VENUE:</b> Conference Room
---------------------------	-------------------------	---------------------	-------------------------------



<b>Chair person</b>	<b>Prof. Dr. Harish Tiwari</b>
<b>Type of Meeting</b>	OBC Cell
<b>MOM by</b>	Mr. Akshay Rahane

**ATTENDED BY:**

Sr. No	Name of Staff	Designation	Department	Sign
1	Prof. Dr. Harish Tiwari	Chairman	Principal	
2	Mr. Akshay Rahane	Member Secretary	Civil Engg.	
3	Dr. Rupali Patil	Member	Mechanical Engg.	
4	Mr. Sachin Varpe	Member	First Year	
5	Mr. Kishor Bhangale	Member	E & TC Engg.	
6	Mrs. Madhavi Kapre	Member	Computer Engg.	
7	Mr. Shubham Phuge	Member	Admin Office	

**POINTS FOR DISCUSSION**


<b>1. Agenda Point:</b> Eligibility and documents required for OBC scholarship.	<b>Presenter:</b> Mr. Akshay Rahane
Discussion – As per the state and central government police regarding OBC scholarship, the list of required documents is prepared and eligibility of students also mentioned.	
<b>Conclusion-</b> Document list for OBC scholarship <ul style="list-style-type: none"> <li>➤ Caste (OBC) certificate.</li> <li>➤ Matriculation certificate (Photocopy).</li> <li>➤ Passport size photographs.</li> <li>➤ Certificate of domicile of Punjab.</li> <li>➤ Student's Aadhaar card.</li> <li>➤ Parent's Aadhaar cards.</li> <li>➤ Bank passbook (Photocopy).</li> <li>➤ Gap certificate, if any (Attested by Notary Public).</li> <li>➤ Income from all sources should not be more than Rs. 1,00,000/-per Annum (Attested by</li> </ul>	

	<b>Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering &amp; Research Ravet, Pune IQAC PCCOER</b>	
<b>Academic Year:</b> 2024-25	<i>Minutes of Meeting (MoM)</i>	<b>Term:</b> I

Tehsildar). ➤ In father less case, student can apply through mother's income certificate. In case of death of both mother and father, student can apply through guardian. The guardian has to give the affidavit.	
<b>Action Taken</b>	
Student Notice prepared and circulated with reference to <a href="https://mahadbtmahait.gov.in">https://mahadbtmahait.gov.in</a>	
<b>2. Agenda Point:</b> Discussion about how to inform students about this scholarship	<b>Presenter:</b> Mr. Akshay Rahane
Discussion – Anonymously Following ways recommended by members of Cell ➤ Display on notice board. ➤ Class announcements. ➤ Display on college website. ➤ WhatsApp and Gmail groups	
Conclusion- Broadcasting of announcements of state and central government regarding OBC Scholarship through above mentioned ways	
<b>Action Taken</b>	<b>Responsible Person</b>
Time to Time notices were circulated	OBC cell and Office
<b>3. Agenda Point:</b> Regarding reject application of SE Computer Student	<b>Presenter :</b> Mr. Shubham Phuge
Discussion: The committee members were notified by Mr. Shubham that the government office sometimes rejects scholarship applications for lack of supporting documentation and pertinent data. SE A computer-savvy student asks Cell about his financial situation. Due to his father's substantial income and his status as a state government employee, he paid all of the fees for the first year. His father retired this year, therefore his family's income has decreased.	
<b>Conclusion:</b> Need to inform such students as early as possible and scrutiny of documents must be done before due date.	
<b>Action Taken:</b> asked the student to meet with the Mahadbt office because the institute cannot resolve this issue. The system is requesting complete payment.	

Meeting ended with vote of thanks to chair person

  
**Mr. Akshay Rahane**  
Member Secretary

  
**Prof. Dr. Harish Tiwari**  
Principal