



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research Ravet, Pune
 An Autonomous Institute | NBA Accredited (4 UG Programs) | NAAC A++
 Accredited | ISO 21001:2018 Certified
IQAC PCCOER



Academic Year:	Autonomy Examination Section	Term:
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Date: / /20

Application to Unfreeze the Marks Entry

To
 The Director
 PCCOER, Ravet

Subject: Application to unfreeze the marks entry

Respected Sir,

With reference to above cited subject, I the undersigned has filled and confirmed the marks of the subject _____ at FY/SY/TY/Final Year B. Tech./BBA/BCA for FA/TW/PR/OR/SA/Re-SA. But, by mistakenly the marks entry done has errors due to following reasons:

Hence it is required to correct the marks entry for ____number of students and their PRN are:

So, herewith I request you to kindly allow me to get these entries unfreeze from Dean & Controller of Examinations.

Thanking You.
 Yours sincerely,

Name of Faculty:
 Department:
 Contact No.:

Based on the evidences, the Faculty is,

Allowed / Not Allowed to unfreeze the respective marks entry.

Head of Department

Dean Academics

Director