



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research Ravet, Pune
 An Autonomous Institute | NBA Accredited (4 UG Programs) | NAAC A++
 Accredited | An ISO 21001:2018 Certified
IQAC PCCOER



AY: **Application for Getting Refund of Exam Fees** **Term- I / II**

Date: / /

Applicant Name: _____

Applicant PRN: _____

Applicant Mobile No. : _____

To,
 The Controller of Examination,
 Pimpri Chinchwad College of Engineering & Research,
 Ravet, Pune-412101.

Subject: Regarding getting refund of exam fees.

Sir,

I Mr./Ms. _____ PRN _____ Year _____

Branch _____ have paid the fees of Rs. _____ for the examinations

_____ It's Receipt No. is _____ dated _____.

Since I have **Cancelled the registration / paid the excess fees**. I request you to refund the fees amount of
 Rs.: _____ (In words: _____)

Bank A/C No.: _____ IFSC Code : _____

Bank Name & Branch: _____ **Student Signature**

Remark of the Exam Section:

1) Fees Applicable of Rs.: _____ 2) Fees Paid of Rs.: _____

3) Fees to be refunded in Rs.: _____ (In words: _____)

Remark _____

Exam A/c Clerk

Exam Incharge

C.O.E/ Dy. C.O.E

Remark of the Account Section

1) Fees Refund of Rs.: _____

2) Transaction ID: _____ on dated: / /

Remark: _____

Accountant Signature

Encl: 1) Fee paid receipt xerox (Student copy) 2) Bank pass book xerox.