
	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune An Autonomous Institute NBA Accredited (4 UG Programs) NAAC A++ Accredited An ISO 21001:2018 Certified IQAC PCCOER	
A.Y. 2025 – 26	Autonomy Examination Section	Term: I

Date:-/...../.....

ALTERNATE ARRANGEMENT- EXAM DUTY

To,
 The Director,
 PCET's PIMPRI CHINCHWAD COLLEGE OF ENGG. & RESEARCH,
 RAVET, PUNE

Applicant:-

Reason of Alternate Arrangement:-

Respected Sir,

Due to the above mentioned reason I have to make the following alternate arrangement.

Sr. No	Date of Supervision	Time Or Session (FN/AN)	Faculty Name (duty adjusted with)	Department	Duty Assigned (Squad/Supervision/Reliever)	Signature of faculty who adjusted duty
1						
2						
3						
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I request you to sanction the above alternate arrangement due to the above mentioned reason.
 Thank You.

Applicant Sign

Head of Dept.

Internal Sr. Supervisor

Dean and Controller of Examination,

