



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research,
 Plot No. B, Sector no. 110 , Laxminagar, Ravet., Pune. 412101,
 An Autonomous Institute | NBA Accredited (4 UG Programs) |
 NAAC A++ Accredited | ISO 21001:2018 Certified

Website: <http://www.pccoer.com/> , Phone: 8237238080, E-mail:pccoer.ravet@gmail.com



L.C APPLICATION

Date: __/__/20__

To,
 The Director
 Pimpri Chinchwad College of Engineering & Research
 Ravet, Pune – 412101

Subject: - Request to issue College Leaving Certificate.

Sir,

I had taken admission to Three year BBA/ BCA course in this College in the year 20__-20__. I have successfully completed the said degree course in the year 20__-20__.

I, therefore, request you to kindly issue me the college leaving certificate. My educational information is as given below:

- Full Name: _____
- Academic Year of admission taken: (F.Y) 20__-20__ Branch: _____
- Student Mob. No. _____ Parent Mob. No. _____
- Student Email address: _____
- Final Examination passed in Oct-Nov /April- may 20__-20__. Seat no. _____

Enclosures:

1. Xerox copy of Final Year Mark Sheet
2. Fee receipts of B.E.
3. Identity Cards

(Signature of the Applicant)

CLEARANCE DETAILS:-

1	Concerned HOD		5	Project Guide	
2	Workshop		6	T & P Officer	
3	Library		7	Scholarship I/C	
4	Student Section		8	Accountant	

Please issue Leaving Certificate.

Registrar

Principal

Note: L.C. will be issued after 15 days after submission of this application.