



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research Ravet,
Pune.
An Autonomous Institute | NBA Accredited (4 UG Programs) | NAAC A++
Accredited | An ISO 21001:2018 Certified
IQAC PCCOER



Academic Year: 2025-26	Agenda of Second Academic Council Meeting dated 4th July 2025	Term- I
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Date: 10/07/2025

The Academic Council Meeting was conducted on Friday, 04/07/2025, in the PCCOER College Board room at 11.00 am. The agenda for the meeting was as follows:

Sr. No.	Particular
1	Institute Overview
2	To confirm the Minutes of last Academic Council meeting (Online) held on 29th March 2025.
3	Approval of all Board of Studies (BoS)
4	Discussion and Approval of the following Structure and Syllabus: <ul style="list-style-type: none">• UG Engineering Structure and F.Y. B. Tech. Syllabus• Bachelor of Business Administration (BBA) Structure and F.Y. BBA Syllabus• Bachelor of Computer Applications (BCA) Structure and F.Y. BCA Syllabus
5	Discussion and Approval of Academic and Examination Schemes and Rules
6	Academic Calendar for F.Y. B.Tech. (For Discussion/Suggestions and Approval)
7	Any Other Points with the Permission of the Chair

The minutes of the meeting referred to earlier are placed on the next page. Put up for your perusal and approval, please.

Chaugule

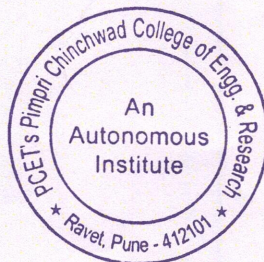
Member Secretary of Academic Council
& Dean Academics, PCCOER



[Signature]
Deputy Director,
PCCOER

[Signature]
Chairman of Academic Council
& Director, PCCOER

Director
PCET's Pimpri Chinchwad College of
Engineering and Research, Ravet,
Pune - 412 101

Rev.: 00 Date: 03-07-2023



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune. An Autonomous Institute NBA Accredited (4 UG Programs) NAAC A++ Accredited An ISO 21001:2018 Certified IQAC PCCOER	
Academic Year: 2025– 26	Minutes of Meeting: Second Academic Council Meeting dated 4th July 2025	Term- I

Date: 10/07/2025

The Academic Council Meeting was convened on Friday, 4th July 2025, at 11:00 AM in the College Board Room. The following members were present for the meeting.

Sr. No.	Name	Designation
1	Prof. Dr. Harish U. Tiwari Director, PCET's PCCOER, Pune.	Chairman
2	Prof. Dr. S. R. Dhore HoD, Computer Dept., AIT, Pune.	Expert from University (SPPU)
3	Prof. Dr. S. D. Shirbahadurkar Principal, Dr. D. Y. Patil Technical Campus, Varale, Pune.	Expert from University (SPPU)
4	Prof. Dr. S. D. Pardeshi Professor, Dept. of Geography, SPPU, Pune.	Expert from University (SPPU)
5	Dr. Madhav Kumthekar Professor of Practice, NICMAR, Pune.	Expert from Academia
6	Dr. Chandrashekhar Sewatkar Associate Professor, GCOER, Pune.	Expert from Academia
7	Prof. Dr. S. N. Mali, Principal, Dr. D. Y. Patil College of Engineering and Innovation, Varale, Pune.	Special Invitee
8	Dr. Vijay Kotkar HOD Computer	Member
9	Dr. Santosh Randive HOD E&TC	Member
10	Dr. Santoshkumar Chobe HOD IT	Member
11	Dr. Gulab Siraskar HOD Mechanical	Member
12	Mr. Shital Patil, HOD Applied Science	Member
13	Prof. Dr. Smriti Pathak HOD BBA/BCA	Member
14	Dr. Rahul Mapari Professor, PCCOER	Member

15	Dr. Sudarshan Bobade Associate Professor, PCCOER	Member
16	Dr. Sham Mankar Associate Professor, PCCOER	Member
17	Mrs. Madhuri Badole Assistant Professor, PCCOER	Member
18	Mrs. Manisha Deshpande Assistant Professor, PCCOER	Member
19	Prof. Arun Dhawale Dean Examination	Member
20	Prof. Dr. Archana Chaugule Dean Academics	Member Secretary
21	Dr. Sahil Salvi, & Associate Dean Academics I	Associate Member Secretary
22	Dr. Vaishali Latke Associate Dean Academics II	Associate Member Secretary
23	Dr. Priti Ghutepatil Associate Dean Academics III	Associate Member Secretary

Leave of absence was granted to the following members

Sr. No.	Name	Designation
1	Mr. Sunil Palande, Scientist E, VRDE Ahilyanagar	Expert from Industry
2	Dr. Sameer Sawarkar HOD Civil	Member

Hon' Chairman & Director Prof. Dr. Harish U. Tiwari & Dean Academics Prof. Dr. Archana Chaugule welcomed the Experts from University, Academia & Industry, Heads of Department, Members, and Special Invitees. The meeting started with the permission of the Hon' Chairman & Director Prof. Dr. Harish U. Tiwari.

Dr. Archana Chaugule provided a detailed explanation of the agenda points for the second Academic Council meeting. The following points were discussed in the meeting as per the Agenda:

1. Institute Overview

The Academic Council meeting commenced with an institute overview presented by Hon'ble Chairman and Director, Prof. Dr. Harish U. Tiwari, in the presence of experts from the University, Academia, and Industry, along with Heads of Departments, Council Members, and Special Invitees. Prof. Dr. Harish U. Tiwari highlighted the Vision and Mission of PCCOER, the legacy and contribution of PCET Trust, and the implementation of the EOMS

(Educational Objectives and Management System) Policy to ensure quality education and continuous improvement. He also presented the institute's key achievements in academics, research, industry collaboration, student development, and infrastructure growth. The members appreciated the comprehensive presentation and acknowledged the institute's progressive strides in achieving academic excellence.

2. To confirm the Minutes of the first meeting held on 29th March 2025

Dean Academics Prof. Dr. Archana Chaugule recited the minutes and action taken report of the first Academic Council meeting held on March 29, 2025.

Resolution 2.2.1: Minutes of the meeting held on 29th March 2025 were confirmed with the permission of the Hon'ble Chairman.

An Action Taken Report was presented with reference to the approval of minutes from the previous meeting which is as given below:

Agenda Item	Decisions & Recommendations	Action Taken
Approval of Courses under Autonomy	Approved	All 7 listed UG courses were approved by the council and included in the autonomy framework. Implementation initiated.
Approval of all Board of Studies (BoS)	Approved	BoS for all departments approved. VC Nominees listed in the table were officially recorded and included in institutional documentation.
Suggestions from Academic Council Members	1. Dr. Madhav Kumthekar: Emphasized project-based learning to promote practical understanding. Proposed faculty training on Indian Knowledge Systems (IKS) before its implementation under NEP 2020. 2. Mr. Pravin Kolhe: Suggested collaboration with industry for	Suggestions acknowledged and action initiated: 1. In FA, flexibility is given to the BoS chairman to select a project as Pedagogy for selected courses. Faculty training has been done by few faculty members in Indian Knowledge

	<p>internships and skill-based training.</p> <p>3. Prof. Dr. S. R. Dhore: Recommended adding emerging technologies to the curriculum.</p> <p>4. Prof. Dr. S. D. Pardeshi: Advised comparing the credit structure with NEP 2020 for alignment.</p>	<p>Systems (IKS)</p> <p>2. Internship collaborations with industry partners are done in every department, with more than 10 industries.</p> <p>3. Curriculum enrichment underway to include emerging technologies.</p> <p>4. Credit structure followed as per NEP 2020.</p> <p>Ref. Comparison Table</p>
Approval of Proposed Curricula of First Year B.Tech. Courses	<p>Suggestions for minor modifications to improve alignment with industry and academic outcomes.</p>	<p>Revised curriculum finalized.</p> <p>Ref. Structure & Syllabus</p>
Approval to Award B.Tech Degree from AY 2025-26	<p>Approved</p>	<p>Approval secured from SPPU. Implementation process initiated for awarding B.Tech degree under autonomy from AY 2025-26.</p>
Approval to Use SPPU Logo on Documents	<p>Approved</p>	<p>Approval obtained from SPPU. Logo usage guidelines are incorporated into official documentation templates.</p>
Discussion of Additional Points (Exam Rules & Regulations)	<p>Prof. Dr. S. R. Dhore suggested drafting a formal document of examination rules and regulations for submission to SPPU.</p>	<p>Drafting of Examination Rules & Regulations document completed as per the suggestion from Prof. Dr. S. R. Dhore.</p>

Resolution 2.2.2: The Action Taken Report was approved by Council members.

3. Approval of all Board of Studies members

The Academic Council reviewed and approved the constitution of the Board of Studies (BoS) across all departments, including Civil Engineering, Computer Engineering, Electronics & Telecommunication Engineering, Information Technology, Mechanical Engineering, First Year Engineering, and BBA & BCA programs. Ref. List of the Board of Studies for all departments

Resolution 2.3.1: It was resolved that the composition of BoS for all departments, including Engineering and BBA/BCA programs, be approved.

4. Discussion and Approval of curricula of First Year B.Tech., BBA & BCA courses

The Academic Council discussed the curricula for First Year B.Tech., BBA, and BCA programs, including the proposed credit distribution, subject structure, and academic framework.

During the discussion, members suggested adopting a 50-50 assessment pattern, dividing the evaluation equally between Formative assessment (FA) and Summative assessment (SA). Emphasis was placed on the significance of continuous assessment in term work evaluation.

Council Members also proposed introducing a credit-wise course structure table indicating Lecture (L), Tutorial (T), Practical (P), and Term Work (TW). Suggestions were made to revise the curriculum tables as per the L-T-P-TW format. To ensure a balanced academic workload, Council Members proposed to limit the total credits to 21 or 22 per semester.

Additionally, for BBA and BCA programs, the following curriculum updates were recommended:

- Dr. Madhav Kumthekar suggested renaming “GKS” to “IKS” (Indian Knowledge Systems).
- Dr. S. R. Dhore recommended updating course titles to “Operating Systems – Basics” (from “OS Basics”) and “Computer Networking – Basics” for clarity and accuracy.
- Dr. Shirbahadurkar emphasized that subject names should be specific and clearly aligned with intended skill outcomes.

Resolution 2.4.1: It was resolved that the revised curricula for First Year B.Tech., BBA, and BCA programs be approved with the suggested modifications for implementation from AY 2025–26. Ref. Structure & Syllabus of First Year B.Tech., BBA & BCA courses

Resolution 2.4.2: It was unanimously recommended to adopt a 50-50 assessment pattern, equally dividing the evaluation between Formative Assessment (FA) and Summative Assessment (SA) Examinations.

Resolution 2.4.3: It was resolved that a credit-wise course structure in the L-T-P-TW format be introduced, and the total credits per semester be limited to 21–22 to ensure a balanced academic workload.

Resolution 2.4.4: It was resolved that for the BBA and BCA programs, the subject “GKS” be renamed to “IKS,” and syllabus titles be updated to “Operating Systems – Basics” in place of “OS Basics,” along with a revised syllabus for “Computer Networking – Basics.”

5. Discussion and Approval of Academic and Examination Schemes and Rules for F.Y. B.Tech., BBA & BCA courses

The Academic Council deliberated on the Academic and Examination Schemes and Rules for the First Year B.Tech., BBA, and BCA programs. During the discussion, members proposed several key suggestions and refinements aimed at enhancing academic structure, assessment practices, and curriculum relevance.

Dr. Dhore emphasized the inclusion of at least one elective from the management domain and the introduction of skill-based and vocational courses under an additional credit rule, supported by a defined credit basket.

Dr. Shewatkar suggested that, in addition to well-defined exit rules, there should be clearly formulated entry-level rules to ensure transparency and consistency in admission and progression criteria.

Dr. Shirbahdurkar recommended offering greater flexibility in the selection of alternate subjects and allowing students to opt for such subjects 2–3 times in case of backlogs.

Dr. Madhav Kumthekar and Dr. Mali suggested that the question paper should be set as per Course Outcomes (COs) rather than unit-wise. The Council discussed the structure of question papers for Unit Tests (UT) and Summative Assessments, emphasizing the need to maintain the integrity and rigor of evaluations. It was unanimously agreed that the options provided in the question papers should not exceed 50% of the total marks.

It was suggested that **Formative Assessment (FA) components be integrated into the overall grading scheme, with proper documentation for grade allocation within the FA system.**

Dr. Madhav Kumthekar suggested that the solutions to the question papers be displayed on the notice board before the Open Day to facilitate student review and feedback.

Dr. Shewatkar proposed the introduction of a maximum credit limit to effectively regulate the academic load for students.

Dr. Pardeshi suggested defining and finalizing the roles and responsibilities of the Departmental Program Committee (DPC).

The members discussed the need to strengthen oversight and accountability within the Examination Department. Dr. Madhav Kumthekar, Dr. Shirbahdurkar and Dr. Mali further recommended the formation of a Lapses Committee under the leadership of the Director to monitor academic and examination-related violations. The suggestion was unanimously accepted. The committee will be tasked with identifying, reporting, and addressing procedural lapses, thereby ensuring strict adherence to established examination protocols.

Dr. Shirbahdurkar proposed the formal inclusion of transcript fees within the examination fee structure. Following a detailed discussion, the members unanimously supported the suggestion and agreed to revise the existing examination fees. Accordingly, the current fee of ₹1700 will be revised to approximately ₹2100, taking into account the increasing administrative and operational expenses.

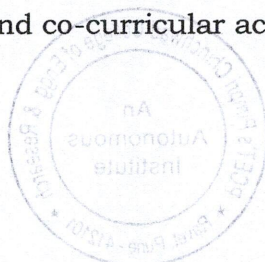
After a thorough discussion, the Academic and Examination Schemes were approved with the above inputs for implementation in the upcoming academic year.

Resolution 2.5.1: It was resolved that the revised Academic and Examination Schemes be approved for First Year programs and implemented with all discussed and accepted inputs.

Resolution 2.5.2: It was resolved that an Examination Lapses Committee be formed and the examination fee be revised to **Rs. 2100**, considering administrative expenses.

6. Academic Calendar for F.Y. B.Tech

The Academic Council reviewed and approved the proposed Academic Calendar for First Year B.Tech. for the upcoming academic session. The calendar includes detailed scheduling of academic activities, such as commencement and conclusion of semesters, internal and external assessments, practical and oral exams, term work submissions, holidays, workshops, induction programs, and co-curricular activities.



As per the suggestion of Dr. Madhav Kumthekar, it is recommended to follow the NBA Tier-I & NEP 2020 guidelines and conduct an orientation program for faculty members to prepare effective lesson plans under the autonomy framework.

Resolution 1.6.1: It was resolved that the Academic Calendar for First Year B.Tech. be approved, and that orientation programs shall be conducted in alignment with the NBA Tier-I requirements.

7. Any other point with the permission of the Director

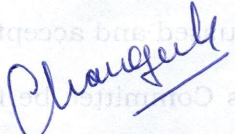
With the Director's approval, the meeting concluded without any additional topics being raised.

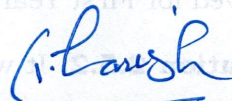
8. Vote of Thanks

Dr. Archana Chaugule expressed her gratitude to all members for their valuable contributions and active participation during the meeting. Dr. Vaishali Latke proposed a vote of thanks to all the members for their support and meaningful engagement.

Prepared by:

Dr. Sahil Salvi and Dr. Vaishali Latke (Associate Member Secretary & Associate Dean Academics) & Dr. Archana Chaugule (Dean Academics)


Prof. Dr. Archana Chaugule
Member Secretary of Academic Council
& Dean Academics, PCCOER


Prof. Dr. Harish U Tiwari
Chairman of Academic Council &
Director, PCCOER

Director
PCET's Pimpri Chinchwad College of
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Academic Year:
2025-26

Photos of Academic Council Meeting

Term: I

