



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering &
Research Ravet, Pune



Academic Year: 2023-24

Notice of Meeting

Term: I

Date: 07/8/2023


Internal Complaint committee

NOTICE

All the members of **Internal Complaint committee** are requested to remain present for meeting at 3.00 pm on Thursday, 17th August 2023 in room no. 327

Agenda of the meeting:

- 1) To Review Annual Report of internal complaint committee for previous academic year.
- 2) Provide information regarding the counseling cell.
- 3) Inform the student about facilities available in the college for girl students.
- 4) Additional issues if any.


Dr. Mayura Yeole

Presiding officer -Internal Complaint committee





Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering &
Research Ravet, Pune



Academic Year: 2023-24

Internal Complaint Committee

Term: I

Minutes of the first meeting of the Internal Complaints Committee (ICC):

Meeting of all members of Internal Complaints Committee (ICC) was held on 17th August 2023 at 3 pm in room no.327.

Coordinator, Dr. Mayura Yeole, welcomed all ICC members. Meeting started with reading of agenda.

Following points were discussed in the meeting,




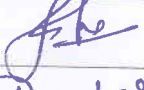

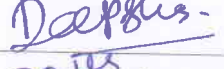

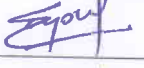


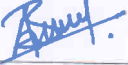
- 1) Presenting Annual Report of internal complaint committee for academic year 2022-23.
- 2) The Committee noted that no complaint of sexual harassment has been received from any employee/student till date.
- 3) Discuss the outcome from counseling cell.
- 4) Convey the information about facilities available in the college for newly admitted girl students.
- 5) The Coordinator conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of February 2024.

Meeting ended with vote of thanks given by Prof. Chopade J.V.


Dr. Mayura Yeole
Presiding officer I C C



Following members of ICC attended the meeting:

Sr.no.	Name	Sign
1	Dr. Harish Tiwari, Chairperson	
2	Dr. Mayura Yeole, Coordinator	
3	Dr. Archana Cuaugule, Member	
4	Mrs. Jayishri Chopade, Member	
5	Mrs. V.S. Kumbhar, Member	
6	Mrs. Deepshikha Shrivastava, Member	
7	Mrs. Rajashree Dharwatkar, Member	
8	Mrs. Asmita Sapkal, Member	
9	Ms. Pratiksha S. Pimple, Student Member	
10	Ms. Urmi Supe, Student Member	
11	Mr. Atul Sawakhande	


Dr. Mayura Yeole
Presiding officer I C C





Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering &
Research Ravet, Pune



Academic Year: 2023-24

Notice of Meeting

Term: I

Date: 01/02/2024


Internal Complaint committee

NOTICE



All the members of **Internal Complaint committee** are requested to remain present for meeting at 11 am on Tuesday (06/02/2024) in room no. 327

Agenda of the meeting is:

- 1) Review of last MoM
- 2) Planning of various and, celebration of women's day, etc.
- 3) Additional issues if any.


Dr. Mayura Yeole
Presiding officer -Internal Complaint committee



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2023-24	Internal Complaint Committee	Term: II

Date: 06/02/2024

Minutes of the meeting of the Internal Complaints Committee (ICC) :

A Meeting of all Committee members of Women's Empowerment Cell was called on 6th February 2024 at 4:30 pm.


Coordinator, Dr. Mayura Yeole, welcomed all ICC members. Meeting started with reading of agenda.

Following points were discussed in the meeting,



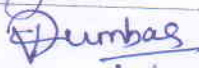





- 1) Presenting half yearly review.
- 2) The Committee noted that no complaint of sexual harassment has been received from any employee/student till date.
- 3) Finalizing the schedule for activities planned (Gender Sensitization, Pre-post menopause issues and remedies, women's day celebrations, etc).
- 4) The Coordinator conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of July 2024.

Meeting ended with vote of thanks.






Dr. Mayura Yeole
Presiding officer ICC

Following staff members was present for the meeting.


Sr. No.	Name	Sign
1	Dr. Mayura Yeole	
2	Dr. Archana Chaugule	
3	Mrs. Jayashri Chopade	
4	Mrs. Vijayalaxmi Kumbhar	
5	Mrs. Rajashree Darwatkar	
6	Mrs. Asmita Sapkal	
7	Mrs. Deepshikha Shrivatava	
8	Mr. Atul Sawakhande	

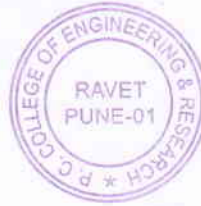



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2023-24	Internal Complaint Committee	Term: 1 / 11

Action Taken Report





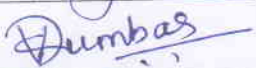


Sr. No.	Date of Meeting	Details	Corrective action taken
1	17/08/2023	1) To Review Annual Report of internal complaint committee for previous academic year. 2) Provide information about the counseling cell to all students. 3) Inform the student about facilities available in the college for girl students.	1) New Members of the committee are made aware of the background of the formation, objectives, functions, and responsibilities of the committee. 2) Till date no such complaint received with ICC, this happens only because of sincere efforts of all committee members, who transfer ICC mechanism and importance to their department Staff & students.
2	06/02/2024	1) To finalize schedule for pre-post menopause activity, A expert talk on gender sensitization. 2) To share information about ICC objectives & functioning to first year & direct second year admitted girls. 3) Preparation of annual report.	1) Mrs. V.S.Kumbhar will take care of gender sensitization activity. & 2) Dr.Yeole will take care of Pre-Post Menopause Issues and Remedies activities. 3) In Last week of may the annual report will be prepared by ICC coordinator.


Dr. Mayura Yeole
 Presiding officer –ICC




Dr. H.U. Tiwari
 Principal

The above action taken report prepared by ICC coordinator was circulated among the following members,

Sr.no.	Name	Sign
1	Dr. Harish Tiwari, Chairperson	
2	Dr. Mayura Yeole, Presiding Officer	
3	Dr. Archana Chaugule, Member	
4	Mrs. Jayishri Chopade, Member	
5	Mrs. V.S. Kumbhar, Member	
6	Mrs. Deepshikha Shrivastava, Member	
7	Mrs. Rajashree Dharwatkar, Member	
8	Mrs. Asmita Sapkal, Member	