
	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2022-23	Internal Complaint Committee	Term: I

Date: 22/7/2022


Internal Complaint committee

NOTICE



All the members of **Internal Complaint committee** are requested to remain present for meeting at 3.00 pm on Tuesday, 2nd August 2022 in central board room.

Agenda of the meeting:

- 1) To Review Annual Report of internal complaint committee for previous academic year.
- 2) Provide information regarding the counseling cell.
- 3) Inform the student about facilities available in the college for girl students.
- 4) Additional issues if any.


Mrs. Mayura Yeole
Presiding officer ICC



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2022-23	Internal Complaint Committee	Term: I

Minutes of meeting


Meeting of all members of Internal Complaints Committee (ICC) was held on Tuesday, 2nd August 2022, 3 pm at central board room.

Presiding Officer, Mrs. Mayura Yeole, welcomed all ICC members. Meeting started with reading of agenda.

Following points were discussed in the meeting,





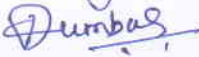



- 1) Presenting Annual Report of internal complaint committee for academic year 2021-22.
- 2) The Committee noted that no complaint of sexual harassment has been received from any employee/student till date.
- 3) Discuss the outcome from counseling cell.
- 4) Principal Sir told to percolate the information of counseling cell to all students, faculties and staffs.
- 5) Respected Principal Suggested that, Department member can convey the information about facilities available in the college for girl students.
- 6) The Coordinator conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in the month of Feb 2023.


Meeting ended with vote of thanks given by Mrs. Deepshikha Shivastava.


 Mrs. Mayura Yeole
 Presiding Officer Internal Complaint committee





Following members of ICC attended the meeting held on 2nd August 2022:

- (i) Dr. Harish Tiwari, Chairperson 
- (ii) Dr. Archana Cuaugule, Member 
- (iii) Mrs. Mayura Yeole, Presiding Officer 
- (iv) Mrs. Jayishri Chopade, Member 
- (v) Mrs. V.S. Kumbhar, Member 
- (vi) Mrs. Deepshikha Shrivastav, Member
- (vii) Mrs. R. Dharwatkar, Member 
- (viii) Mrs. Asmita Sapkal, Member 
- (ix) Ms. Pratiksha Pimple, Student 


Mrs. Mayura Yeole
Presiding Officer Internal Complaint committee



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2022-23	Internal Complaint Committee	Term: II

Date: 02/2/2023

Internal Complaint committee

NOTICE



All the members of **Internal Complaint committee** are requested to remain present for meeting at 3:30pm on Thursday, 9th February 2023 at room no.203

Agenda of the meeting:

1. Review of Previous Meeting Minutes
2. Updates on Grievances if any
3. Action Plan for Activities planed
4. Date and Time of Next Meeting
5. Additional issues if any.


Mrs. Mayura Yeole
Presiding officer ICC


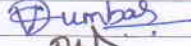



	Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering & Research Ravet, Pune	
Academic Year: 2022-23	Internal Complaint Committee	Term: II

Date: 23/02/2023

Minutes of the meeting of the Internal Complaints Committee (ICC) :

A Meeting of all Committee members of **Internal Complaint Committee** was called on 9th February 2023 at 4.30pm. Following staff members was present for the meeting.


Sr. No.	Name	Sign
1	Mrs. Mayura Yeole	
2	Dr. Archana Chaugule	
3	Mrs. Jayashri Chopade	
4	Mrs. Vijayalaxmi Kumbhar	
5	Mrs. Rajashree Darwatkar	
6	Mrs. Asmita Sapkal	
7	Mrs. Deepshikha Shrivastava	

Presiding Officer, Mrs. Mayura Yeole, welcomed all ICC members. Meeting started with reading of agenda.



Following points were discussed in the meeting,

- 1) Presenting half yearly review.
- 2) The Committee noted that no complaint of sexual harassment has been received from any employee/student till date.
- 3) Review of the activities planned.
- 4) The Presiding Officer conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arise. Next meeting of the Committee will be held in Next academic year.

Meeting ended with vote of thanks given by Mrs. Kumbhar V S.


Mrs. Mayura Yeole
Presiding Officer Internal Complaint committee




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Action Taken Report

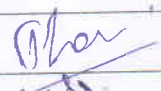


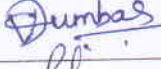




Sr. No.	Date of Meeting	Details	Corrective action taken
1	02/08/2022	1) To share information about ICC objectives & functioning to committee members. 2) To finalize schedule for various activities.	1) Members of the committee are made aware of the background of the formation, objectives, functions, and responsibilities of the committee. 2) Till date no such complaint received with ICC, this happens only because of sincere efforts of all committee members, who transfer ICC mechanism and importance to their department Staff & students. 3) Mrs. Vijayalaxmi Kumbhar will take care of self defense activity.
2	09/02/2023	1) To share information about ICC objectives & functioning to first year & direct second year admitted girls. 2) Preparation of annual report.	1) Women's Day was celebrated by PCCOER Women's Grievance cell on 8th March 2022. On this occasion all ladies and Girl Students of PCCOER felicitated the worker women's from different areas. On this day total 75 women's were felicitated by PCCOER team this is for celebrating AAZADI KA AMRUT MAHOTSAV


 Mrs. Mayura Yeole
 Presiding Officer I C C




 Dr. H. U. Tiwari
 Principal

The above action taken report prepared by ICC coordinator was circulated among the following members,

Sr. No.	Names	Particulars of the members	Sign
1	Prof. Dr. Harish Tiwari	Head of the Institute, Principal	
2	Mrs. Mayura Yeole	Faculty of Civil Dept.	
3	Dr. Archana Chaugule	HOD of Comp. Dept.	
4	Mrs. V.S. Kumbhar	Faculty of E & TC Dept.	
5	Mrs. Jayashri Chopade	Faculty of Mechanical Dept.	
6	Mrs. Deepshikha Shrivastava	Faculty of Applied Science Dept.	
7	Mrs. Minal Bodake	Faculty of Computer Dept.	
8	Mrs. Rajashree Darwatkar	Non Teaching Staff	
9.	Mrs. Asmita Sapkal	Non Teaching Staff	