



PIMPRI CHINCHWAD EDUCATION TRUST'S
Pimpri Chinchwad College of Engineering & Research,
Ravet, Pune
IQAC PCCOER



AY: 2024-25
Term - I

Institute Academic Calendar
(FE, SE, TE & BE)

Record No.:
ACAD/R/03

Date: 31/05/2024

Pre-Academic Activities:

Dates	Activities / Events	Authority
10/06/2024	Academic Planning Review and Targets (Planning of coming semester and ERP status) – All Departments	Principal, Acad ^s Coordinator
11/06/2024	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication modes.	Admin Office (Circular), Dept*
	Elective subject choice from students, Update Notice Board and Website (communicate information to stakeholders)	Department
	Module Coordinator Meeting	Module coordinator
12/06/2024	Meeting of Mentor In-charge with Mentor Faculties.	Department
	Department meeting (HOD and Dept Faculties) – ERP, Time Table and Action Plans for Coming Semester.	Department
	PAC meeting	HOD
13/06/2024	Faculty Presentation at Department by DAC & HOD. (Plans for Teaching-Learning Process, Portfolio, Research and innovation, Lab development, Audit of All Expt Setups/ Instruments in Lab to ensure Working condition etc.)	Department
14/06/2024	Course File Verification - 01 (Scanned Copies) and Action report by DAC (CC to Academic coordinator) [Course File Index Sr.No.1, 2, 3, 5, 6, 7(ACAD-R-08), 9(from ERP), 11c (Question Papers), 12]	Department

*Dept - Department, ^sAcad - Academic

In-Academic Activities:

Dates	Activities / Events	Authority
18/06/2024	Commencement of teaching (For SE, TE & BE)	HODS, DACS
As per SPPU Schedule	Commencement of teaching (for FE)	FE HOD
As per SPPU Schedule	FE Induction Program	
05/07/2024	IQAC meeting -I	IQAC Coord.
08/07/2024 (for SE, TE & BE) As per SPPU (for FE)	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	Department
08/07/2024 to 11/07/2024 (For SE, TE & BE) As per Commencement (For FE)	Course File Verification - 02 (Scanned Copies) and Action report by DAC (CC to Academic coordinator)	DACs
12/07/2024	Academic Review Meeting (ARM) - 01	Acad Coordinators
13/07/2024	Newly Joined Faculty Orientation Program	Principal & Admin Office

17/07/2024	Muharram Holiday	Admin Office
22/07/2024 to 26/07/2024 (For SE, TE & BE) As per Commencement (For FE)	Internal Examination (UT) & Remedial/ Corrective Actions	Department
As per SPPU Exam Circular	Insem Examination (No Academic sessions during Insem examination)	<i>PCCOER Exam Cell</i>
29/07/2024 to 01/08/2024 (For SE, TE & BE) As per Commencement (For FE)	Feedback – I (academic+ other facilities), Analysis and Action Taken Report	Department
12/08/2024 to 16/08/2024	Parent Meet	Department
15/08/2024	Independence Day	Admin Office
23/08/2024 to 25/08/2024	4 th ASIANCON-2024 IEEE Conference	E&TC Department
24/08/2024	Academic Review Meeting (ARM) - 02	Acad Coordinators
29/08/2024	National Sports Day	Sports Incharge
05/09/2024	Teachers Day / Dept. Event	Department
07/09/2024	Ganesh Chaturthi Holiday	Admin Office
13/09/2024	IQAC meeting -II	IQAC Coord.
14/09/2024	Hindi Day	
15/09/2024	Engineer's Day / Dept. Event	Department
16/09/2024	Id-E-Milad Holiday	Admin Office
17/09/2024 to 20/09/2024 (For SE, TE & BE) As per Commencement (For FE)	Feedback – II (academic+ other facilities), Analysis and Action Taken Report	Department
23/09/2024 to 26/09/2024 (For SE, TE & BE) As per Commencement (For FE)	Course File Verification – 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs
28/09/2024	Academic Review Meeting (ARM) – 03	Acad Coordinators
28/09/2024 (For SE, TE & BE) As per Commencement (for FE)	Conclusion of Teaching	HODS, DACS
30/09/2024 to 04/10/2024	Alumni Meet	Department
30/09/2024 to 24/10/2024 (For SE, TE & BE) As per Commencement (For FE)	Crash Course and Prelim Exam Mock Oral / Pract Exam End-Term Assessment and Term Work Marks Calculation	Department
01/10/2024	Blood Donation Day	NSS
02/10/2024	Mahatma Gandhi Jayanti Holiday	Admin Office
12/10/2024	Dasara Holiday	Admin Office

25/10/2024 (For SE, TE & BE)	Term End as Per SPPU Calendar	
As per SPPU Calendar	Term End for FE	
01/11/2024	Diwali (Laxmipujan)	Admin Office
02/11/2024	Diwali (Balipratipada)	Admin Office
03/11/2024	Bhaubeej	Admin Office
15/11/2024	Guru Nanak Jayanti	Admin Office
24/11/2024 (For SE, TE & BE) As per Commencement (For FE)	Final Defaulter students List	Department
# Nov / Dec 2024	SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER
	SPPU Theory Exam (Backlog & Regular)	Exam Cell
**	CDC & GB Meeting Schedule	

Working weeks^s AY-2024-25 TEM-I: ~12 weeks

Insem Exam and End SEM Exam will be conducted as per SPPU calendar.

#Activities may reschedule in case of change in SPPU dates.

** Activity will be decided as per Trust guidelines

Note: 1) Any changes in Academic and activity Calendar shall be informed separately

2) At least one Mentor Meeting shall be conducted after declaring the defaulter list every month.

Note:

Department will prepare the Departmental **Activity/Event calendar**/Schedule to adhere to the Academic Calendar. (Departmental activities like Parent Teacher Meet, Departmental Meetings, mentor meet, alumni meet, Students association activities, Guest lectures, Industrial visit, Add-on/Certificate courses, Project/poster competition, T&P mock (Aptitude, GD, Interviews etc), BE/TE Project/Seminar (Stage) Review, NSS/Sport/Cultural activities, STTP/WORKSHOP/FDP etc should include in Departmental Activity calendar in addition to common college level activities/events)

Note: 1) Mention dates for all activities in the department academic calendar, where slots are given in the academic calendar.

2) Department wise ARM will be conducted as per schedule.

Department will circulate department activity/event calendar to the students before commencement of Semester also will display on Notice board and Web site.

Prof. Dr. Arun W. Dhawale
Academic Coordinator

Prof. (Dr.) Harish U. Tiwari
Principal

Principal
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