



PIMPRI CHINCHWAD EDUCATION TRUST'S
**Pimpri Chinchwad College of Engineering &
 Research, Ravet, Pune**
IQAC PCCOER



Academic Year:
 2025-26
 Term - I

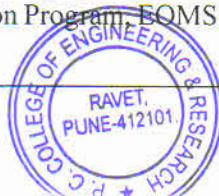
Mechanical Engineering Department
Activity / Event Calendar (SE, TE & BE)

Record No.:
 ACAD/R/03-A

Date: 05/06/2025

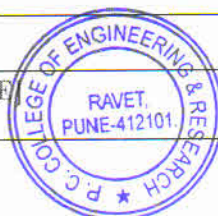
Pre-Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity-In charge	Date of Conduction	Remark
16/06/2025	Elective subject choice from students	Class Teacher & HOD	16/06/2025	
20/06/2025	Departmental Review of Academic progress and plans for coming TERM-I. Review of Departmental portfolio and planning for activities ERP, Time Table and Action Plans for Coming Term. Result Analysis and Comparison of Past three years (Quality and Quantitative), Target setting, identification of slow learners and fast learners and action plan, Identification of Gap in curriculum (procedure), critical students from last semester etc.	HOD	20/06/2025	
	Finalize Elective subject choice from students, Roll call List to be circulated and displayed	Class Teacher & HOD	20/06/2025	
	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication modes.	Admin Office (Circular), Department	20/06/2025	
	Update Notice Board	Department	20/06/2025	
	Meeting of Mentor In-charge with Mentor Faculties: Proctor forms completed by all means, 100-point structure	Mentor In-charge, HOD	20/06/2025	
	Module Coordinator Meeting with Faculties	Module Coordinator	20/06/2025	
23/06/2025 to 24/06/2025	Faculty Course Presentation at Department	Module Coordinator, DAC & HOD	24/06/2025	
25/06/2025	Presentation by Department Module coordinator (Combine presentation of all subjects under one module)	Principal, Dean Academics	25/06/2025	
25/06/2025	PAC Meeting	PAC & Module Coordinator & HOD	25/06/2025	
28/06/2025	HOD Presentation-Mech. Dept./Lab Visit (Morning)	Principal, Dean Academics	28/06/2025	
28/06/2025 to 30/06/2025	Course File Verification - 01 (Soft Copies) and Action report by DAC (CC to Dean Academics) [Course File Index Sr.No.1, 2, 3, 5, 6, 7(ACAD-R-08), 9(from ERP), 11c (Question Papers), 12]	Department	28 and 29/06/2025	
28/06/2025	Newly Joined Faculty Orientation Program, EQMS awareness session	IQAC & ISO Coordinator	18/07/2025	

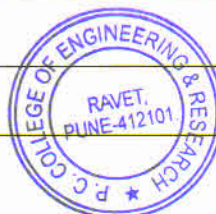


In- Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remark
01/07/2025	Commencement of Teaching	HoD, DAC	01/07/2025	
01/07/2025	HoD Address	HoD	01/07/2025	
01/07/2025	Life Skill Session for SE students	RMP	01/07/2025	
02/07/2025 to 4/07/2025	Mock Interviews for BE students	RMP	02/07/2025 to 4/07/2025	
06/07/2025	Muharram Holiday	Admin Office	06/07/2025	
July 2025	ISHRAE Ted Talk for SE,TE,BE students	RMP	08/07/2025	
11/07/2025 to 13/07/2025	Three Days Hands-on workshop on Android Based Mechatronics	SHM RKR	11/07/2025 to 13/07/2025	
14/07/2025	IQAC Meeting-1	IQAC Coord.	14/07/2025	
15/07/2025	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	HOD, DAC	15/07/2025	
16/07/2025	First Mentor – Student Meet	Mentor Coordinator	16/07/2025	
17/07/2025	A meeting of Dept. Mentor Coordinator with all mentors		17/07/2025	
18/07/2025 to 20/07/2025	ANSYS workshop for SE Mechanical Students	PRM	25/07/2025 to 27/07/2025	
25/07/2025 & 26/07/2025	ICSMED International Conference	Mech. Engg. Department	Sept /2025	
01/08/2025	First Defaulter List (Letters to parents – Student’s attendance/ areas to be improved)	Class-Teachers, HOD, DAC	01/08/2025	
04/08/2025	Second Mentor – Student Meet	Mentor Coordinator	04/08/2025	
05/08/2025	A meeting of Dept. Mentor Coordinator with all mentors	Mentor Coordinator	05/08/2025	
04/08/2025 to 08/08/2025	Comprehensive Continuous Evaluation 1 [For SE]	Department	04/08/2025 to 08/08/2025	
04/08/2025 to 06/08/2025	Feedback – I (academic+ other facilities), Analysis and Action Taken Report	Department	06/08/2025	
09/08/2025	Academic Review Meeting (ARM) - 01	Principal, Dean Academics	09/08/2025	
2 nd Week 2025	ISHRAE Chapter Installation	RMP	30/9/2025	
14/8/2025	Industrial Visit HVAC	RMP	17/09/2025	
15/08/2025	Independence Day	Admin Office	15/08/2025	
18/08/2025 to 22/08/2025	Internal Examination (UT) [For TE & BE]		18/08/2025 to 22/08/2025	



08/2025 to 26/08/2025	Course File Verification - 02 and Action report by DAC (CC to Academic coordinator)	DACs	26/08/2025
25/08/2025 to 29/08/2025	Remedial Activities/Corrective Action & Re-Test for Students (All Branches) [For TE & BE]	Department	25/08 to 29/08/2025
27/08/2025	Ganesh Chaturthi Holiday	Admin Office	27/08/2025
30/08/2025	IQAC meeting -II	IQAC Coord.	30/08/2025
As per SPPU Exam Circular	*Insem Examination (No Academic sessions during Insem examination)	PCCOER Exam Cell	19/08/2025 to 25/08/2025
01/09/2025	Second Defaulter List & Provisional detention list (Letters to parents – Student's academic performance/ areas to be improved)	Class-Teachers, HOD, DAC	01/09/2025
02/09/2025	Third Mentor – Student Meet	Mentor Coordinator	02/09/2025
03/09/2025	A meeting of Dept. Mentor Coordinator with all mentors	Mentor Coordinator	03/09/2025
11-13/9/25	Mechatronics workshop	JVC	- Not conducted due to non-availability of Exp
19/09/2025	Visit to hydro/steam power plant	RKR	12/11/2025
16/9/25	Guest lecture-Mechatronics	JVC	- Not conducted due to non-availability of Exp
01/09/2025 to 04/09/2025	Comprehensive Continuous Evaluation 2 [For SE]	Department	01/09/2025 to 04/09/2025
05/09/2025	Id-E-Milad Holiday /Teachers Day	Admin Office	05/09/2025
13/09/2025	Parent Meet	Department	26/09/2025
15/09/2025	Engineer's Day / Dept. Event	Department	15/09/2025
23/09/2025	Visit to Pumping Station	RKR	29/10/2025
22/09/2025 to 24/09/2025	Feedback – II (academic+ other facilities), Analysis and Action Taken Report	Department	24/09/2025
22/09/2025 to 25/09/2025	Course File Verification – 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs	25/09/2025
25/9/2025 to 27/9/2025	HVAC&R Handson Workshop/FDP	RMP	Not conducted, due to non-availability of Exp
22/09/2025 to 26/09/2025	Comprehensive Continuous Evaluation 3 [For SE]	Department	22/09 to 26/09/2025
27/09/2025	Academic Review Meeting (ARM) – 02	Principal, Dean Academics	27/09/2025
30/9/2025	Industrial visit HVAC	RMP	09/10/2025
01/10/2025	Third Defaulter List & Final Detention list (Letters to parents – Student's academic performance/ areas to be improved)	HOD, DAC	01/10/2025
02/10/2025	Mahatma Gandhi Jayanti and Dasara Holiday	Admin Office	02/10/2025
03/10/2025	Conclusion of Teaching	HOD, DAC	03/10/2025
06/10/2025	Final meeting by Department mentor coordinator and review of corrective actions	Mentor Coordinator	06/10/2025
06/10/2025 to 17/10/2025	Crash Course and Prelim Exam [For SE,TE & BE] Mock Oral / Pract. Exam End-Term Assessment and Term Work Marks Calculation	Department	06/10 to 17/10/2025 - 11 - - 14 -
20/10/2025-25/10/2025	Diwali Vacation	Admin Office	20/10/2025 to 25/10/2025
04/11/2025	Term End as Per SPPU Calendar	Dean Academics	04/11/2025
06/11/2025 to 08/11/2025	FDP on Professional Well-being	Dr. Sameer Sawarkar	-



06/11/2025	Final Detention list	HOD, DAC	06/11/2025
08/11/2025	Academic Review Meeting (ARM) – 03	Principal, Dean Academics	19/11/2025
10 Nov onwards 2025(Tentative)	SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER	06/11/2025 to 11/11/2025
	SPPU Theory Exam (Backlog & Regular)	Exam Cell, SPPU Examination circulars	

Working days^s AY-2025-26 TERM-I:

Commencement teaching: - SE, TE & BE 01/07/2025

Conclusion of teaching: - SE, TE & BE 03/10/2025

Term End as Per SPPU Calendar: - 04/11/2025

Month	Jul-25		Aug-25		Sept-25		Oct-25		Nov-25		Total working Days	
	SE	TE & BE	SE	TE & BE	SE	TE & BE	SE	TE & BE	SE, TE & BE	SE, (Including CCE1 days)	TE & BE (including Insem exam days)	
Working Days	23	23	19	19	21	21	02	02	-	65	65	

Working weeks AY-2025-26 TERM-I: ~14 weeks (including Insem exam week)

^sNo working Saturdays were considered.

*Tentative Schedule may change as per SPPU exam Schedule.



Prof. Dr. S.H. Mankar
Dept. Academic Coordinator



Prof. Dr. G.D. Siraskar
Head, Mech Engg.

