



PIMPRI CHINCHWAD EDUCATION TRUST'S
Pimpri Chinchwad College of Engineering & Research, Ravet, Pune
IQAC PCCOER



Academic Year:
 2024-25
 Term - II

Mechanical Engineering Department
Activity / Event Calendar (SE, TE & BE)

Record No.:
 ACAD/R/03-A

Date: 23/04/2025

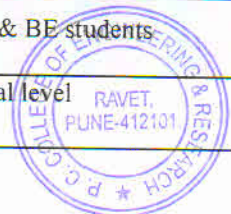
Pre-Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remark
23/12/2024	Academic Planning Review and Targets (Review of Last Semester and Planning of coming semester and ERP status) – All Department	Principal, Acad [§] Coordinator	23/12/2024	
24/12/2024	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication media.	Admin Office (Circular), Dept.	24/12/2024	
	Elective subject choice from students. Update Notice Board and Web site (communicate information to stakeholders)	SMC, DDB RMP	24/12/2024	
	Module Coordinators Meeting	All Module coordinators	24/12/2024	
26/12/2024	Meeting of Mentor In-charge with Mentor Faculties (<i>call Defaulter students and ask to report from day one and communicate parents of defaulter student about date of commencement</i>).	SMC	26/12/2024	
	Department Meeting (HoD and Dept. Faculties) - ERP, Time Table, Analysis of Previous Semester, and Action Plans for Coming Semester.	HoD		
	PAC Meeting			
	EOMS Awareness session for newly joined faculties	Dept. EOMS Coordinator		
27/12/2024	Faculty Presentation at Department by DAC & HoD (<i>Plans for Teaching Learning Process, Portfolio, Research and innovation, Lab development, Audit of All Experimental Setups/ Instruments in Lab to ensure Working condition etc.</i>)	Module Coordinators, PAC Members, HoD, DAC	27/12/2024	
28/12/2024	Course File Verification-01(Scanned Copies with Signature and seal) and Action report by DAC (CC to Academic Coordinator) [Course File Index Sr. No. 1, 2, 3, 5, 6, 7(ACAD-R08), 9(From ERP), 11(Question Papers)]	All Faculties, DAC, HoD	28/12/2024	

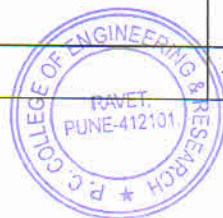
*Dept - Department, §Acad - Academic

In- Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remark
01/01/2025	Commencement of Teaching for SE, TE & BE	HoD, DAC	01/01/2025	
As per SPPU Schedule	Commencement of Teaching for FE	FE HoD	As per SPPU Schedule	
01/01/2025	HoD Address to SE, TE & BE students	HoD	01/01/2025	
06/01/2025 to 10/01/2025	NITTTR FDP at Central level	HODS	06/01/2025 to 10/01/2025	



17/01/2025 (for SE TE and BE)	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	All Class Teachers	17/01/2025	
20/01/2025 to 23/01/2025 (for SE, TE and BE)	Feedback I (academic + other facilities), Analysis and Action Taken Report	Dept. Feedback Coordinator & HoD	24/01/2025	
20/01/2025 to 23/01/2025 (for SE, TE and BE)	Course File Verification-02 (Scanned Copies with Signature and seal) and Action report by DAC (CC to Academic Coordinator)	DAC, HoD	20/01/2025	
4 th week of January 2025	Industrial Visit for SE Mech. Students for Manufacturing Processes.	Prof. A.D. Khare	04/03/2025	
25/01/2025	Academic Review Meeting (ARM) - 01, IQAC Meeting-1	DAC, HoD IQAC Coordinator	25/01/2025	
26/01/2025	Republic Day	Admin Office	26/01/2025	
27-01-2025 to 01-02-2025	AICTE ATAL FDP on Global Scenario of Sustainable Energy and Climate Change	ATAL FDP Coordinator	27-01-2025 to 01-02-2025	
03/02/2025 to 07/02/2025 (for SE, TE and BE)	Internal Examination (UT) & Remedial Corrective Actions	Dept. Test Coordinator	10/02/2025 to 14/02/2025	
2 nd week of February 2025	04 days Hands on Workshop on 3 D Printing Technology for SE, TE and BE Mech. Students	Prof.G.M. Fodase Prof.Dr.S.H. Mankar	10/02/2025 to 13/02/2025	
19/02/2025	Chhatrapati Shivaji Maharaj Jayanti	Admin Office	19/02/2025	
2 nd week of February 2025	Industrial Visit for BE Mech. Students for E.E.	Prof. Dr. G. D. Siraskar	07/02/2025	
3 rd week of Feb. 2025	Industrial Visit for TE Mech. Students for Measurement Lab.	Prof.Dr.S. H. Mankar	28/02/2025	
As per SPPU Exam Circular	INSEM Examination (No Academic session during Insem)	PCCOER Exam Cell	10/03/2025 to 17/03/2025	
Between 15/03/25 – 30/03/25	05 Days National Level Workshop for BE Mech. Students and Faculties on Electrical Vehicles	Prof. D.D. Biradar	17/03/2025 to 21/03/2025	
22/02/2025	Academic Review Meeting (ARM) – 02	DAC, HoD	08/03/2025	
24/02/2025 to 28/02/2025	Parent Meet	PTM Coordinator	07/03/2025	
26/02/2025	Mahashivratri	Admin Office	26/02/2025	
3-5 March 2024	FDP on GD&T	Prof. J.V. Chopade Prof. S.M. Chougule	03/03/2025 to 05/03/2025	
2 nd week of March 2025	Industrial Visit for BE Mech. Students for EE	Prof. Dr. G. D. Siraskar	24/02/2025	
3 rd week of March 2025	Industrial Visit for SE Mech. Students for Machine Shop	Prof. J.V. Chopade	04/03/2025	
11/03/2025 to 13/03/2025 (For SE, TE & BE)	Feedback – II (academic + other facilities), Analysis and Action Taken Report	Department	11/03/2025 to 13/03/2025	
11/03/2025 to 14/03/2025 (For SE, TE & BE)	Course File Verification – 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs	11/03/2025	
14/03/2025	Dhulivandan Holiday	Admin Office	14/03/2025	
07/03/2025 & 08/03/2025	Technical Event – Technovate-2025	Tech. Event Coordinator	03/04/2025	
3 rd week of March 2025	Industrial Visit for SE Mech. Students for KOM	Prof. G.M.Fodase	04/03/2025	
3 rd week of March 2025	Expert's/Guest's Lecture for BE Mech. Students for EE	Prof. Dr. G. D. Siraskar		
3 rd week of March 2025	Industrial Visit for TE Mech. Students for Measurement Lab.	Prof.Dr.S.H. Mankar	18/04/2025	
30/03/2025	Gudhi Padawa Holiday	Admin Office	30/03/2025	



31/03/2025	Ramjan Eid Holiday	Admin Office	31/03/2025
06/04/2025	Ram Navami Holiday	Admin Office	06/04/2025
10/04/2025	Mahavir Jayanti Holiday	Admin Office	10/04/2025
Last week of Semester 2025	Industrial Visit for TE Mech. Students for FPCL	Prof. S.M. Narayankar	21/03/2025
12/04/2025	Academic Review Meeting (ARM) - 03	DAC, HoD	
12/04/2025 (For SE, TE & BE)	Conclusion of Teaching	HODs, DACs	18/04/2025
14/04/2025	Dr. Babasaheb Ambedkar Jayanti Holiday	Admin Office	14/04/2025
18/04/2025	Good Friday Holiday	Admin Office	
21/04/2025 to 25/04/2025 (For SE, TE & BE)	Crash Course & Prelim Exam	Department	21/04 to 25/04/2025
	Mock Oral / Pract. Exam		16/04 to 18/04/2025
	End-Term Assessment And Term Work Marks Calculation		25/04/2025
26/04/2025 (For SE, TE & BE)	Term End (As Per SPPU Date)		26/04/2025
29/04/2025 (For SE, TE & BE)	Final Defaulter students List	Department	29/04/25
21/01/2025 to 23/02/2025	Sport Events	Sports Coord.	21/01/25 - 23/02/25
27/02/2025 to 28/02/2025	Annual Function (Gathering)	Art Circle Coord.	27/02 - 28/02/25
01/05/2025	Maharashtra Day Holiday	Admin Office	01/05/25
12/05/2025	Buddh Poornima Holiday	Admin Office	12/05/25
07/06/2025	Bakari Eid Holiday	Admin Office	07/06/2025
# May / June 2025	SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER Exam Cell	As per SPPU Exam Circular
	SPPU Theory Exam (Backlog & Regular)		
**	CDC & GB Meeting Schedule		

** Schedule for SPPU exam is not available by the date of publishing this academic calendar and will be communicated separately.


- Note: 1) Any changes in Academic and Activity Calendar shall be informed separately
2) **Principal Meet (ARM) will be Conducted once in a Month (2nd week of month)**
3) HoDs meet with dept. Faculties at-least twice in Month and as per required.
4) Holiday on 1st and 3rd Saturday of every month.
5) Aptitude Course in Unit Test Time Table as additional subject.

Note:


Department will prepare the Departmental **Activity/Event calendar**/Schedule to adhere to the Academic Calendar. (Departmental activities like Parent Teacher Meet, Departmental Meetings, mentor meet, alumni meet, Students association activities, Guest lectures, Industrial visit, Add-on/Certificate courses, Project/poster competition, T&P mock (Aptitude, GD, Interviews etc), BE/TE Project/Seminar (Stage) Review, NSS/Sport/Cultural activities, STTP/WORKSHOP/FDP etc should include in Departmental Activity calendar in addition to common college level activities/events)

- Note: 1) Mention dates for all activities in the department academic calendar, where slots are given in the academic calendar.
2) Department wise ARM will be conducted as per schedule.

Department will circulate department activity/event calendar to the students before commencement of Semester also will display on Notice board and Web site.


Prof. Dr. S.H. Mankar
Dept. Academic Coordinator




Prof. Dr. G.D. Siraskar
Head, Mech Engg.