
	PIMPRI CHINCHWAD EDUCATION TRUST'S Pimpri Chinchwad College of Engineering & Research, Ravet, Pune IQAC PCCOER	
Academic Year: 2024-25 Term - I	<u>Mechanical Engineering Department</u> <u>Activity / Event Calendar (SE, TE & BE)</u>	Record No.: ACAD/R/03-A

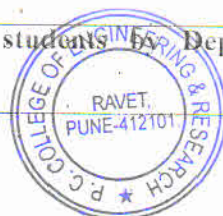
Date: 30/05/2024

Pre-Academic Activities:				
Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remarks
10/06/2024	Academic Planning Review and Targets, (Planning of coming semester and ERP status) – All Departments	Principal, Acad ^s Coordinator	10/06/2024	
11/06/2024	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication modes.	Admin Office (Circular), Dept*	11/06/2024	
	Elective subject choice from students	TE & BE Class Teachers		
	Update Notice Board and Website (communicate information to stakeholders)	Dept. Notice Board & Website Coordinator		
12/06/2024	Meeting of Mentor In-charge with Mentor Faculties.	Mentor In-charge	12/06/2024	
	Department meeting (HOD and Dept Faculties) – ERP, EOMS Awareness session, Time Table and Action Plans for Coming Semester.	HoD & All Faculties		
	PAC meeting	Module Coordinators, PAC Members, HoD.		
13/06/2024	Faculty Presentation at Department by DAC & HOD. (Plans for Teaching-Learning Process, Portfolio, Research and innovation, Lab development, Audit of All Expt Setups/ Instruments in Lab to ensure Working condition etc.)	Department - DAC, HoD	13/06/2024	
14/06/2024	Course File Verification - 01 (Scanned Copies) and Action report by DAC (CC to Academic coordinator) [Course File Index Sr.No.1, 2, 3, 5, 6, 7(ACAD-R-08), 9(from ERP), 11c (Question Papers), 12]	Department - DAC, HoD	14/06/2024	

*Dept - Department, Acad - Academic

In-Academic Activities:				
Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remarks
18/06/2024	Commencement of teaching (For SE, TE & BE).	HoD, DAC	18/06/2024	
As per SPPU Schedule	Commencement of teaching (for FE)	As per SPPU Schedule	FE HOD	
As per SPPU Schedule	FE Induction Program	As per SPPU Schedule		
18/06/2024	HoD Address (For SE, TE & BE)	HoD	18/06/2024	
19/06/2024	Session on BE Projects	Project Coordinator Prof.G.M.Fodase	19/06/2024	
24/06/2024 - 26/06/2024	Aptitude Training Sessions for BE Students	Dept. T & P Coordinator Dr. R. M. Patil	24/06-26/06/24	
27/06/2024	Guest Lecture on HVAC subject on "Problems to Prosperity" by Mr. Katti.	Dr. R. M. Patil	27/06/2024	
01/07/2024 - 03/07/2024	Mock Interviews of BE students by Dept. Faculties	Dept. T & P Coordinator & All Faculties	01/07/2024 - 03/07/2024	

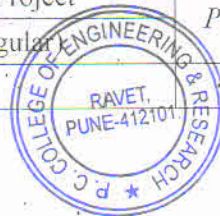
Rev.: 00 Date: 03-07-2023



08/07/2024 (for SE, TE & BE)	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	SE, TE & BE Class Teachers	08/07/2024	
08/07 - 11/07/2024 (For SE, TE & BE)	Course File Verification - 02 (Scanned Copies) and Action report by DAC (CC to Academic coordinator)	DAC	11/07/2024	
12/07/2024	Academic Review Meeting (ARM) - 01	DAC, HoD	12/07/2024	
12/07/2024	Group Discussion session for TE and BE Students	Dept. T & P Coordinator Dr. R. M. Patil	12/07/2024	
13/07/2024	BE Project Topic Approval	All Project Guides	13/07/2024	
13/07/2024	Resume writing session for BE Students	Dept. T & P Coordinator Dr. R. M. Patil	13/07/2024	
13/07/2024	Newly Joined Faculty Orientation Program	Principal & Admin Office	13/07/2024	
17/07/2024	Muharram Holiday	Admin Office	17/07/2024	
22/07-26/07/2024 (For SE, TE & BE)	Internal Examination (UT) & Remedial/ Corrective Actions	Dept. Internal Exam. Coordinator	29/07/2024 - 02/08/2024	
As per SPPU Exam Circular	Insem Examination (No Academic sessions during Insem examination)	PCCOER Exam Cell	As per SPPU Exam Circular	
29/07/2024 to 01/08/2024 (For SE, TE & BE)	Feedback - I (academic+ other facilities), Analysis and Action Taken Report	Dept. Feedback Coordinator	29/07/2024 to 01/08/2024	
01/08/2024	Awareness session on CNC, VMC Programming, internship and placement opportunities.	Dr. S. H. Mankar Dr. R. K Rathod Dr. G. D. Siraskar	01/08/2024	
02/08/2024	Expert's session on Civil Services, Competitive Exams.	Dr. R. M. Patil	02/08/2024	
05/08/2024	Industrial Visit for MST, DML and Mechatronics	Dr. S. H. Mankar Prof. J.V. Chopade Prof. A. D. Khare	05/08/2024	
10/08/2024	BE Project Review - 1	All Project Guides	10/08/24	
12/08/2024 - 14/08/2024	Three Days Hands on Workshop on Mechatronics for SE, TE students	Dr. S. H. Mankar Dr. R. K Rathod Dr. G. D. Siraskar	12/08/24 to 14/08/24	
12/08/2024 to 16/08/2024	Parent Meet	Dept. Mentor In-charge, SE, TE, BE Class Teachers	24/08/24	Postponed
15/08/2024	Independence Day	Admin Office	15/08/24	
22/08 - 24/08/2024	Three Days Hands on Workshop on Internet of Things (IoT) for SE, TE and BE Students.	Dr. S. H. Mankar Dr. R. K Rathod Dr. G. D. Siraskar	23/09/24 to 24/09/24	Postponed due to Insem Exam
24/08/2024	Academic Review Meeting (ARM) - 02	DAC, HoD	14/09/24	Postponed
26/08 - 28/08/2024	Three Days Hands on Workshop on CNC, VMC Programming for TE and BE Students.	Dr. S. H. Mankar Dr. R. K Rathod Dr. G. D. Siraskar	18/09/24 to 20/09/24	Postponed due to Insem Exam
27/08 - 29/08/2024	National Level Three Days Hands on Workshop on IPR	Dr. H. U. Tiwari Dr. R. K Bawane Dr. G. D. Siraskar	27/09 to 29/09/2024	
29/08/2024	National Sports Day	Sports Incharge	29/08/24	
31/08/2024	BE Project Review - 2	All Project Guides	31/08/24	
First week of September	Guest lecture on Numerical and Statistical Methods for TE students.	Prof. S.M. Narayankar	Postponed in the last week of Sept 24	
First week of September	Expert's lectures on Machining Science & Technology for TE students.	Dr. S. H. Mankar	Postponed in the last week of Sept 24	
First week of September	Guest lecture on Mechatronics for TE Students	Prof. J.V. Chopade	Postponed in the last week of Sept 24	
First week of September	Guest Lecture on Engineering Materials and Research	Prof. A.D. Khare	Sept 24 + 1	



September	Metallurgy for SE students.		
Second week of September	Industrial visits on Turbo Machinery for BE Students.	Dr. R. K Rathod	Postponed in the last week of Sept, 24
Second week of September	Industrial visits on Heat and Mass Transfer for TE Students.	Dr. R. K Bawane	— 11 —
Second week of September	Guest lecture on Industrial Engineering for BE students.	Prof. J.V.Chopade	— 11 —
Second week of September	Industrial visit on Engg. Thermodynamics for SE students.	Prof.D.D.Biradar	— 11 —
Second week of September	Industrial visit on Engineering Materials and Metallurgy for SE students.	Prof.A.D.Khare	— 11 —
05/09/2024	Teachers Day / Dept. Event	Department	05/09/24
07/09/2024	Ganesh Chaturthi Holiday	Admin Office	07/09/24
13/09/2024	IQAC meeting	IQAC Coordinator	13/09/24
14/09/2024	BE Project Review - 3	All Project Guides	Postponed due to Placement Drive
15/09/2024	Engineer's Day / Dept. Event	Department	18/09/24 Postponed
16/09/2024	Id-E-Milad Holiday	Admin Office	16/09/24
17/09/2024 to 20/09/2024 (For SE, TE & BE)	Feedback - II (academic+ other facilities), Analysis and Action Taken Report	Department	23/09/24 Delay due to BRT issue 26/09/24
23/09/2024 to 26/09/2024 (For SE, TE & BE)	Course File Verification - 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs	26/09/24
28/09/2024	Academic Review Meeting (ARM) - 03	DAC, HoD	16/12/24 * Postponed by Dr. Dhanu K
28/09/2024 (For SE, TE & BE)	Conclusion of Teaching	HODs, DACs	28/09/24
30/09/2024 to 04/10/2024	Alumni Meet	Department	— 11 — Postponed to Sem. II
30/09/2024 to 24/10/2024 (For SE, TE & BE)	Crash Course and Prelim Exam.	Department	TE&BE 07/10/24 to 11/10/24
	Mock Oral / Pract. Exam	Department	14/10/24 to 17/10/24
	End-Term Assessment and Term Work Marks Calculation	Department	24/10/24
01/10/2024	Blood Donation Day	NSS	—
02/10/2024	Mahatma Gandhi Jayanti Holiday	Admin Office	02/10/24
12/10/2024	Dasara Holiday	Admin Office	12/10/24
24/11/2024 (For SE, TE & BE)	Final Defaulter students List	Department	24/11/24
25/10/2024 (For SE, TE & BE)	Term End as Per SPPU Calendar		25/10/24
As per SPPU Calendar	Term End for FE		—
01/11/2024	Diwali (Laxmipujan)	Admin Office	01/11/24
02/11/2024	Diwali (Balipratipada)	Admin Office	02/11/24
03/11/2024	Bhaubeej	Admin Office	04/11/24
15/11/2024	Guru Nanak Jayanti	Admin Office	15/11/24
24/11/2024 (For SE, TE & BE)	Final Defaulter students List	Department	24/11/24
# Nov / Dec 2024	SPPU Exam - Practical/ Oral/ TW/ Project	PCCOER Exam Cell	TE&BE 26/10/24 to 30/10/2024
	SPPU Theory Exam (Backlog & Regular)		SE - 11/12/24 to 13/12/24
**	CDC & GB Meeting Schedule		



Working weeks^S AY-2024-25 TERM 1: ~12 weeks

Insem Exam and End SEM Exam will be conducted as per SPPU calendar

Activities may reschedule in case of change in SPPU dates.

** Activity will be decided as per Trust guidelines.

Note: 1) Any changes in Academic and activity Calendar shall be informed separately

2) At least one Mentor Meeting shall be conducted after declaring the defaulter list every month.

Note:

Department will prepare **Departmental Activity / Event calendar** / Schedule inline to Academic Calendar. (Departmental activities like Parent Teacher Meet, Departmental Meetings, Students association activities, Guest lectures, Industrial visit, Add-on / Certificate courses, Project/poster competition, T&P mock (Aptitude, GD, Interviews etc.), BE/TE Project/Seminar (Stage) Review, Result Analysis, NSS / Sport / Cultural activities, STTP/WORKSHOP/FDP etc. should include in Departmental Activity calendar in addition to common college level activities/events)

Note: 1) Mention dates for all activities in department academic calendar, where slots are given in academic calendar.

2) Department wise ARM will be conducted as per schedule

Department will circulate to the students before commencement of Semester also need to display on Notice board and Web site.



Prof. Dr. S.H. Mankar
Dept. Academic Coordinator



Prof. Dr. G.D. Siraskar
Head, Mech Engg.

