



PIMPRI CHINCHWAD EDUCATION TRUST'S
**Pimpri Chinchwad College of Engineering &
 Research, Ravet, Pune**
IQAC PCCOER



Academic Year:
 2023-24
Term - I

Mechanical Engineering Department
Activity / Event Calendar (SE, TE & BE)

Record No.:
 ACAD/R/03-A

Date: 23/06/2023

Pre-Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remark
23/06/2023 to 30/06/2023	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication media.	GMF, SMC, KKM – Class Teachers		
	Undertaking from Defaulter students and late reported students in Previous Term (students who reported late without prior written permission).	Class Teachers / DAC / HoD		
	Elective subject choice from students.	SMC, KKM		
	Update Notice Board and Web site (communicate information to stakeholders)	Dr. R M. Patil		
27/06/2023	Meeting of Mentor In-charge with Mentor Faculties (call Defaulter students and ask to report from day one and communicate parents of defaulter student about date of commencement).	SMC		
04/07/2023 To 07/07/2023	Module Coordinator Meetings, PAC Meeting. Faculty Presentation at Department (Plans for Teaching Learning Process, Portfolio, Research and innovation. Lab development, Audit of All Experimental Setups/ Instruments in Lab to ensure Working condition etc.)	Module Coordinators, PAC Members, HoD, DAC		
07/07/2023	Course File Verification and Action report by DAC (CC to Academic Coordinator)	DAC, HoD		
08/07/2023	Department Meeting – Academic Planning, Review and Targets (Review of Last Semester and Planning of Coming Semester and ERP Status)	HoD		

In- Academic Activities:

Dates	Activities / Events	Responsible Person Event / Activity Incharge	Date of Conduction	Remark
10/07/2023 (TE & BE) 10/08/2023 (SE)	Commencement of Teaching	HoD, DAC		
10/07/2023 (TE & BE) 10/08/2023 (SE)	HoD Address	HoD		
12/07/2023 to 22/07/2023	Aptitude Training Sessions for BE Students	Dept. T & P Coordinator		
21/07/2023	Session on BE Projects	Project Coordinator		
22/07/2023	New Joined Faculty Orientation Program	Principal & Admin Office		
28/07/2023 (TE & BE) 28/08/2023 (SE)	Defaulter students List (Display on NB and communicate to Mentors) First 15 Days Non-Reporting Student List	Class Teachers		
29/07/2023	Muharram Holiday	Admin Office		
31/07/2023	Course File Verification – I	DAC, HoD		
01 to 03/08/2023 (TE, BE) 01 to 05/09/2023 (SE)	Mentor - Student meet (1 st meet)	All Mentors and students		



04/08/2023	Guest lecture on Heating Ventilation Air-Conditioning and Refrigeration for BE students.	PRG		
07/08/2023 (TE, BE) 08/09/2023 (SE)	A meeting of Dept Mentor In-charge with class Teachers (Action Report) and cc to Academic coordinator	Dept Mentor In-charge and Class Teachers SE TE & BE		
09/08/2023	Expert's lecture on Design of Machine Elements for TE students	SMC		
11/08/2023	Second Year Fresher's welcome	SE Class Teacher		
12/08/2023	BE Project Stage I - Review I	Project Coordinator, All Guides		
12/08/2023	ARM-I	HoD, DAC, All Faculties		
28/08/2023	Guest lecture on Heat & Mass Transfer for TE students.	PRG		
30/08/2023	Industrial Visit for Heat & Mass Transfer for TE students.	PRG		
31/08/2023	Industrial Visit for HVAC & R for BE students.	PRG		
14/08/2023 to 19/08/2023 (TE & BE) 11/09/2023 to 16/09/2023 (SE)	Feedback -I	Feedback Coordinator		
15/08/2023	Independence day	Admin Office		
16/08/2023	Parshi New Year Holiday	Admin Office		
14/08/2023 to 19/08/2023 (TE & BE) 11/09/2023 to 16/09/2023 (SE)	Internal Examination UT-I	Exam Coordinator		
23/08/2023 to 26/08/2023	Parent meet	Mentor I/C, Class Teachers		
As per SPPU Schedule	In Sem Examination (No Academic session during In Sem Exam)	PCCOER Exam Cell		
29/08/2023	National Sports Day	Sports Incharge		
30/08/2023	Course File Verification -II	DAC, HoD		
01 to 03/09/2023 (TE, BE) 02 to 04/10/2023 (SE)	Mentor - Student meet (2 nd meet)	All Mentors and students		
05/09/2023	Teacher's Day / Dept. Event	MESA Team		
08/09/2023 (TE, BE) 06/10/2023 (SE)	A meeting of Dept Mentor In-charge with class Teachers (Action Report) and cc to Academic coordinator	Dept Mentor In-charge and Class Teachers SE TE & BE		
09/09/2023	ARM-II	HoD, DAC, All Faculties		
09/09/2023	BE Project Stage I - Review II	Project Coordinator, All Guides		
11/09/2023	Industrial Visit for Mechatronics for TE students.	JVC		
13/09/2023	Industrial Visit for Digital Manufacturing Lab for TE students.	SHM		
14/09/2023	Industrial Visit for Skill Development for TE students.	GDS		
14/09/2023	Hindi Day	MESA Team		
15/09/2023	Engineer's Day / Dept. Event	MESA Team		



27/09/2023	Id-E-Milad Holiday	Admin Office		
01/10/2023	Blood Donation Day	NSS		
02 to 04/10/2023 (TE,BE) 01 to 04/10/2023 (SE)	Mentor - Student meet (3 rd meet)	All Mentors and students		
11/09/2023 to 16/09/2023 (TE & BE) 09/10/2023 to 14/10/2023 (SE)	Feedback-II	Feedback Coordinator		
19/09/2023	Ganesh Chaturthi Holiday	Admin Office		
02/10/2023	Mahatma Gandhi Jayanti Holiday	Admin Office		
06/10/2023 (TE,BE) 08/11/2023 (SE)	A meeting of Dept Mentor In-charge with class Teachers (Action Report) and cc to Academic coordinator	Dept Mentor In-charge and Class Teachers SE TE & BE		
First week of October	Guest lecture on Numerical and Statistical Methods for TE students.	SMN		
First week of October	Expert's lectures on Machining Science and Technology for TE students.	SHM		
First week of October	Guest lecture on Mechatronics for TE Students.	JVC		
First week of October	Expert's Lecture on Engg. Thermodynamics for SE students.	RKR		
First week of October	Guest Lecture on Engineering Materials and Metallurgy for SE students.	NSV		
First week of October	Guest lecture on Turbo Machinery for BE students	RKR		
Second week of October	Industrial visits on Turbo Machinery for BE Students.	RKR		
Second week of October	Guest lecture on Industrial Engineering for BE students.	JVC		
Second week of October	Expert's Lecture on Data Analytics Laboratory for BE students.	SMN		
Second week of October	Industrial visit on Engg. Thermodynamics for SE students.	RKR		
Second week of October	Industrial visit on Engineering Materials and Metallurgy for SE students.	NSV		
13/10/2023	ARM-III	HoD, DAC, All Faculties		
14/10/2023	BE Project Stage I - Review II	Project Coordinator, All Guides		
15/10/2023	Conclusion of teaching for TE & BE	TE & BE All Faculties		
16 to 19/10/2023 (TE,BE) 14 to 17/11/2023 (SE)	Final meeting by Dept Mentor In-charge and Review of corrective action status. Final Defaulter list. cc to academic coordinator and Principal sir.	Dept Mentor In-charge, Class Teachers SE TE & BE, DAC, HoD		
04/11/2023 to 07/11/2023	Alumni Meet	Dept. T & P Coordinator		
15/11/2023	Conclusion of teaching for SE	SE All Faculties		
24/10/2023	Dasara Holiday	Admin Office		
16/10/2023 to 03/11/2023 (TE & BE) 16/11/2023 to 01/12/2023 (SE)	Crash Course Prelim Exam Mock Oral / Practical Exam End term Assessment and Term Work Marks Calculation	All Faculties, Exam Coordinator, Class Teachers		
6/11/2023 (TE & BE) 06/12/2023 (SE)	Final Defaulter Students List			



06/11/2023	Course File Verification -III	DAC, HoD		
As per SPPU schedule	BE Projects Stage I Exam Final	Project Coordinator, All Guides		
04/11/2023 (TE & BE) 04/11/2023 (SE)	Term End as per SPPU Calendar			
12/11/2012	Diwali (Laxmi Pujan)	Admin Office		
14/11/2023	Diwali (Bali Pratipada) /National Children Day	Admin Office		
15/11/2023	Bhaubeej	Admin Office		
27/11/2023	Guru Nanak Jayanti	Admin Office		
Nov-Dec 2023	**SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER Exam Cell		
	**SPPU Theory Exam (Backlog & Regular) (SE, TE and BE)			

**** Schedule for SPPU exam is not available by the date of publishing this academic calendar and will be communicated separately.**

- Note: 1) Any changes in Academic and Activity Calendar shall be informed separately
2) **Principal Meet (ARM) will be Conducted once in a Month (2nd week of month)**
3) HoDs meet with dept. Faculties at-least twice in Month and as per required.
4) Holiday on 1st and 3rd Saturday of every month.
5) Aptitude Course in Unit Test Time Table as additional subject.



Prof. Dr. S.H. Mankar
Dept. Academic Coordinator



Prof. Dr. G.D. Siraskar
Head, Mech Engg.

