



PIMPRI CHINCHWAD EDUCATION TRUST'S
Pimpri Chinchwad College of Engineering & Research,
 Ravet, Pune
IQAC PCCOER



AY: 2023-24
 Term - II

Institute Academic Calendar
(SE, TE & BE)

Record No.:
 ACAD/R/03

Date: 29/11/2023

Pre-Academic Activities:		
Dates	Activities / Events	Authority
11/12/2023	Academic Planning Review and Targets (Review of Last Semester and Planning of coming semester and ERP status) – All Departments	Principal, Acad ^s Coordinator
12/12/2023	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website, and other communication modes.	Admin Office (Circular), Dept*
	Elective subject choice from students	Department
	Update Notice Board and Website (communicate information to stakeholders)	Department
13/12/2023	Meeting of Mentor In-charge with Mentor Faculties (<i>call Defaulter students and ask to report from day one and communicate with parents of defaulter students about date of commencement</i>).	Department
14/12/2023	Department meeting (HOD and Dept Faculties) – ERP, Time Table, Analysis of Previous Semester, and Action Plans for Coming Semester.	Department
	PAC meeting	HOD
15/12/2023	Faculty Presentation at Department by DAC & HOD. (<i>Plans for Teaching-Learning Process, Portfolio, Research and innovation, Lab development, Audit of All Expt Setups/ Instruments in Lab to ensure Working condition etc.</i>)	Department
	Course File Verification - 01 (Scanned Copies with signature and seal) and Action report by DAC (CC to Academic coordinator) [Course File Index Sr.No.1, 2, 3, 5, 6, 7(ACAD-R-08), 9(from ERP), 11(Question Papers)]	Department

*Dept - Department, ^sAcad - Academic

In-Academic Activities:		
Dates	Activities / Events	Authority
18/12/2023	Commencement of teaching (for TE & BE)	HODS, DACS
01/01/2024	Commencement of teaching (for SE)	HODS, DACS
As per SPPU	Commencement of teaching (for FE)	HODS, DACS
09/01/2024 (for TE & BE) 22/01/2024 (for SE) As per SPPU (for FE)	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	Department
22/01/2024 to 25/01/2024 (For TE & BE) 05/02/2024 to 09/02/2024 (For SE) As per Commencement (For FE)	Feedback – I (academic+ other facilities), Analysis and Action Taken Report	Department
22/01/2024 to 25/01/2024 (For TE & BE) 05/02/2024 to 09/02/2024 (For SE) As per Commencement (For FE)	Course File Verification - 02 (Scanned Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs
26/01/2024	Republic Day	Admin Office
27/01/2024	Academic Review Meeting (ARM) – 01	Acad Coordinator
05/02/2024 to 09/02/2024 (For TE & BE) 20/02/2024 to 24/02/2024 (For SE) As per Commencement (For FE)	Internal Examination (UT) & Remedial/ Corrective Actions	Department
19/02/2024	Chatrapati Shivaji Maharaj Jayanti	Admin Office



As per SPPU Exam Circular	Insem Examination (No Academic session during InSEM)	PCCOER Exam Cell
24/02/2024	Academic Review Meeting (ARM) - 02	Acad Coordinator
04/03/2024 to 09/03/2024	Parent Meet	Department
09/03/2024	IQAC meeting	IQAC Coord.
08/03/2024	Mahashivratri	Admin Office
11/03/2024 to 15/03/2024 (For SE, TE & BE) As per Commencement (For FE)	Feedback – II(academic+ other facilities), Analysis and Action Taken Report	Department
11/03/2024 to 15/03/2024 (For SE, TE & BE) As per Commencement (For FE)	Course File Verification – 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs
25/03/2024	Dhulivandan Holiday	Admin Office
28/03/2024	Technical Event – Technovate-2024	Tech. Event Coord.
29/03/2024	Good Friday Holiday	Admin Office
09/04/2024	Gudhi Padawa Holiday	Admin Office
11/04/2023	Ramjan Eid Holiday	Admin Office
13/04/2024	Academic Review Meeting (ARM) - 03	Acad Coordinator
14/04/2024	Dr. Babasaheb Ambedkar Jayanti Holiday	Admin Office
15/04/2024 (For SE, TE & BE) As per Commencement (for FE)	Conclusion of Teaching	HODS, DACS
17/04/2024	Ramnavami Holiday	Admin Office
18/04/2024 to 24/04/2024 (For SE, TE & BE) As per Commencement (For FE)	Crash Course & Prelim Exam	Department
	Mock Oral / Pract Exam	
	End-Term Assessment And Term Work Marks Calculation	
10/04/2024 (For SE, TE & BE) As per Commencement (For FE)	Final Defaulter students List	Department
21/04/2024	Mahavir Jayanti Holiday	Admin Office
25/04/2024 to 30/04/2024	Sport Events	Sports Coord.
25/04/2024 to 30/04/2024	Annual Function (Gathering)	Art Circle Coord.
30/04/2024 (For SE, TE & BE) As per Commencement (for FE)	Term End (As Per SPPU Date)	
01/05/2024	Maharashtra Day Holiday	Admin Office
23/05/2024	Buddh Poornima Holiday	Admin Office
17/06/2024	Bakari Eid Holiday	Admin Office
# May / June 2024	SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER Exam Cell
	SPPU Theory Exam (Backlog & Regular)	
**	CDC & GB Meeting Schedule	

Working weeks^s AY-2023-24 TEM-II: ~12 weeks

Insem Exam and End SEM Exam will be conducted as per SPPU calendar.

#Activities may reschedule in case of change in SPPU dates.

** Activity will be decided as per Trust guidelines

Note: 1) Any changes in Academic and activity Calendar shall be informed separately


2) At least one Mentor Meeting shall be conducted after declaring the defaulter list every month.


Note:

Department will prepare the Departmental **Activity/Event calendar/Schedule** to adhere to the Academic Calendar. (Departmental activities like Parent Teacher Meet, Departmental Meetings, mentor meet, alumni meet, Students association activities, Guest lectures, Industrial visit, Add-on/Certificate courses, Project/poster competition, T&P mock (Aptitude, GD, Interviews etc), BE/TE Project/Seminar (Stage) Review, NSS/Sport/Cultural activities, STTP/WORKSHOP/FDP etc should include in Departmental Activity calendar in addition to common college level activities/events)

Note: 1) Mention dates for all activities in the department academic calendar, where slots are given in the academic calendar.
2) Department wise ARM will be conducted as per schedule.

Department will circulate department activity/event calendar to the students before commencement of Semester also will display on Notice board and Web site.


Prof. Dr. Arun W. Dhawale
Academic Coordinator


Prof. (Dr.) Harish U Tiwari
Principal
Principal
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